



Brookhaven North Homeowners' Association
P.O. Box 30251
Edmond, OK 73003-0005

Meeting Minutes

Meeting Purpose: Budget Meeting

Date of Meeting: February 6, 2010

Attendees:

Allen Smith (President)
Leigh Campbell (Vice President)
Denise Dawley (Secretary)
Nancy French (Treasurer)
Jeff Glass (Member at Large)

Order Of Business:

Meeting Opening

October 15, 2009 Board Meeting Minutes approved.

Treasurer's Report:

Nancy provided a 2009 Year End Report of income and expenses. Denise provided a monthly breakdown of 2009 actual income and expenses by committee. Both reports result in a 12/31/09 ending balance of \$8,100.37. (See attached) Dues collection was around 58% in 2010.

Old Business:

1. Survey Committee is inactive but will resume in good weather.
2. Christmas Lighting Contest – Events committee was unable to judge contest. Board will all vote on decorations next year in one night. We will award \$25 cash prizes that night.

New Business:

1. Approve 2010 Contract with Neighborhoods Plus – Motion passed.
2. Directors and Officers Insurance and Surety Bond Discussion – Secretary will get quotes from insurance agent for discussion at next meeting. Tabled.
3. Covenant Violations – Kathy Box hair salon discussed. Board approved to send violation letter to be sent.

2009-2010 Officers

* Allen Smith, President * Leigh Campbell, Vice President * Nancy French, Treasurer
* Denise Dawley, Secretary * Jeff Glass, Member-at-Large

4. 2010 Mowing/Chemical/Weeding Contract – Beautification Committee recommended the same contractor as in 2009 – Oklahoma Laws & Landscape. Board approved contract.
5. Water Usage – Nancy provided water usage bills. Denise will contact City to discuss why water usage is 2 times as great on Bryant as Covell.
6. Rock Wall Repair – Board approved to repair drainage and re-mortar rock wall in 2010. Denise will obtain bids for dirt removal and sealing. Board approved additional \$25 assessment per homeowner to pay for repairs. Estimated cost \$2,000 for re-mortar and \$2,000 for dirt and drainage for a total of \$4,000. BC will allocate approx. \$780 from workday funds to help pay for costs. Denise will set up fee with NP and send a separate billing notice for this assessment. Based on 58% collection we hope to receive \$3,750 for repairs (\$25 x 150 homes). Jeff will provide contact to help with work.
7. Welcoming – Recommended that Welcoming provide a copy of the Brookhaven Covenants and current newsletter on visit.

Budget Discussion, by committee

See attached 2010 Budget as approved.

Adjourn

Next meeting date: February 27, 2010, Planning Meeting, 10:00 a.m., the Smith home.

There being no further business, the meeting was adjourned.