



Brookhaven North Homeowners' Association  
P.O. Box 30251  
Edmond, OK 73003-0005

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## Meeting Minutes

**Meeting Purpose:** Board Meeting

**Date of Meeting:** April 10, 2010

**Attendees:**

Allen Smith (President)

Leigh Campbell (Vice President)

Denise Dawley (Secretary)

Nancy French (Treasurer)

Scott Erbst (Member)

**Order Of Business:**

**Meeting Opening:** February 6 and 27, 2010 minutes approved.

**Old Business:**

1. Directors and Officers Insurance and Surety Bond – Insurance has been obtained and is in place. Allen will audit monthly Treasurer's report for accountability. Denise will purchase stamp for such purpose.
2. Denise and Nancy have changed the Chase bank account to reflect them as authorized to make withdrawals and deposits on the account.
3. Water Usage – No report. Will check during spring workday.
4. No action taken on rock wall. Will continue to work on this throughout summer.

**New Business:**

1. Board approved moving forward with having attorney draft a set of by laws and covenants for the HOA. The goal is to have these ready for the Annual Meeting in June. Allen will contact attorney and start the process.
2. Billing for \$25 repair fee will be mailed out in April by NPlus. Nancy requested a separate total from NPlus to track allotment for this expense.

**Adjourn**

**Next meeting date:** None scheduled.

There being no further business, the meeting was adjourned.

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*2009-2010 Officers*

\* Allen Smith, President \* Leigh Campbell, Vice President \* Nancy French, Treasurer  
\* Denise Dawley, Secretary \* Jeff Glass, Member-at-Large